



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Alvarez

Classification: Chief of Staff

Posted: June 16, 2022

Assemblymember David Alvarez (D-San Diego) is seeking an experienced Chief of Staff for his office representing the 80th Assembly District. Applicants should have demonstrated experience in leadership, management, communication skills, and knowledge of the legislative process. The COS is the primary supervisor of both Capitol office and District office staff.

Responsibilities include managing daily and long-term Capitol and District priorities, committee staff operations, and other duties as assigned.

Candidates should possess excellent verbal and written communication skills, have the ability to work on multiple tasks, meet deadlines, work collaboratively, have some familiarity with the 80th Assembly District, and be available to work extended hours, weekends and holidays as needed.

Background in public policy or public affairs required.

Contact: Please submit a cover letter & resume for consideration to Keisha.Williams@asm.ca.gov.