



## CALIFORNIA STATE ASSEMBLY JOB LISTINGS

**Office:** Asm. Reyes  
**Classification:** District Director  
**Posted:** 12/01/2017

Assemblymember Reyes is seeking a District Director for her San Bernardino district office. Responsibilities include supervising and coordinating operations in the district office, acting as the Assemblymember's representative in the community, overseeing management of constituent services, and correspondence, communicating and coordinating with local elected officials, community leaders, and constituents, directing and assisting development of communications and outreach programs, and establishing and maintaining high standards for district office work products.

The ideal candidate will be familiar with the 47<sup>th</sup> Assembly District, have strong communication skills with excellent attention to detail and be able to operate effectively in a high-pressure, fast paced environment.

**Contact:** Please send resume to [Mark.Farouk@asm.ca.gov](mailto:Mark.Farouk@asm.ca.gov)