



## CALIFORNIA STATE ASSEMBLY JOB LISTINGS

**Office:** Asm. Mayes  
**Classification:** Intern  
**Posted:** 02/02/2018

Assemblyman Mayes is seeking an unpaid intern in his State Capitol Office. Responsibilities include general administrative tasks such as answering phones, researching policy issues, assisting with legislation and policy committees, completing writing projects, and other duties as assigned. Capitol Interns will have the opportunity to learn more about the legislative process and have access to professional development. Candidates must have strong verbal and written communication skills. The ideal candidate should be organized and detail-oriented, self-motivated, and capable of working in a fast-paced environment.

**Contact:** To apply, please send a resume and cover letter to [Leigh.Kammerich@asm.ca.gov](mailto:Leigh.Kammerich@asm.ca.gov)