



## CALIFORNIA STATE ASSEMBLY JOB LISTINGS

**Office:** Assemblymember David Alvarez

**Classification:** Legislative Assistant

**Posted:** September 29, 2022

Assemblymember David Alvarez is seeking a Legislative Assistant. Responsibilities include staffing multiple bills and budget proposals, briefing the Member on pending legislation, preparing committee and floor materials and drafting talking points. Ideal candidate will possess excellent written and verbal communication skills and the ability to work in a team environment. Knowledge of the legislative process and state government is required. This position involves flexible hours. Salary commensurate with experience.

**Contact:** To apply, please send a cover letter and resume to Chief of Staff, [David.Takashima@asm.ca.gov](mailto:David.Takashima@asm.ca.gov).