CALIFORNIA STATE ASSEMBLY
JOB LISTINGS

Office: Assemblymember Mike Gipson
Classification: Legislative Assistant
Posted: December 5, 2018

Assemblymember Mike Gipson is seeking a Legislative Assistant in his Capitol Office. The ideal candidate has knowledge of the legislative process, works well independently and collaboratively, is a good writer and communicator, and has strong analytical and critical thinking skills. Job responsibilities include extensive research and planning regarding strategy for moving legislative proposals, and staffing the Member at committee hearings, policy meetings and legislative events. The Legislature is a deadline driven environment and candidates must be able to work well under pressure. Qualified applicants should submit their resume as soon as possible. The position includes extended hours with competitive salary and benefits.

Contact: Please submit cover letter and resume with the position you're applying for followed by your last name in the subject line to jay.jefferson@asm.ca.gov.