



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Low
Classification: Legislative Assistant
Posted: September 15, 2022

Assemblymember Evan Low is seeking a Legislative Assistant in the Capitol Office. Responsibilities include, but are not limited to, staffing multiple bills, researching and analyzing policy issues and proposals, developing briefing materials, generating support for legislation, advising the Member on pending legislation, preparing committee and floor analyses, and drafting talking points. The ideal candidate should possess excellent written and verbal communication skills to develop and coordinate relationships with policy committee staff, legislative staff, policy advocates and other stakeholders and 1-2 years of related work experience. Must be a self-starter with strong interpersonal skills who can work effectively in a team-oriented, fast-paced, and deadline driven environment. Prior legislative experience is strongly preferred.

Contact: To apply, please send a cover letter and resume to Gina Frisby at Gina.Frisby@asm.ca.gov.