

CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Levine **Classification:** Legislative Director **Posted:** March 8, 2022

The Legislative Director will be responsible for the development and movement of the Assemblymember's legislative agenda. A successful candidate will be highly organized, detail oriented, creative, possess strong writing and analytical skills, employ good judgment, work well on deadline and under pressure, and is able to successfully manage multiple and competing tasks and projects. Key responsibilities include, but are not limited to, research and development of legislation, providing guidance and direction to other staff, seeking out and communicating with key stakeholders (proponents and opponents), analyzing bills, preparing the Assemblymember for meetings, briefings, committee hearings, and Assembly Floor activity.

Contact: Please submit a cover letter resume by email to <u>terry.schanz@asm.ca.gov</u>.