



## CALIFORNIA STATE ASSEMBLY JOB LISTINGS

**Office:** Speaker Rendon  
**Classification:** Press Secretary  
**Posted:** June 3, 2021

Speaker Anthony Rendon seeks an experienced and digitally savvy District Press Secretary with strong media relations skills.

Responsibilities include but are not limited to: coordinating with the Communications Director to develop, manage and organize communications activities, including writing, talking points, organizing local press events, coordinating with reporters, executing social media posts and coordinating Tele-town halls. The district Press Secretary will act as a spokesperson and media liaison for all local media. Ideal candidates will have prior on-the-record media experience, excellent oral and written communication skills and be able to work effectively alongside the Communications Director and legislative and district staff to execute a successful communications effort.

A successful candidate will have at least two years of communications experience implementing progressive messaging strategies and be fluent in both written and spoken Spanish. Salary is commensurate with experience. This is not an entry-level position. The position requires weekend work and flexible hours. This position is located in the Speaker's district office in Lakewood, CA. Diverse candidates are strongly encouraged to apply.

**Contact:** Candidates should submit a resume, cover letter, and two writing samples to [cheri.king@asm.ca.gov](mailto:cheri.king@asm.ca.gov).