



## CALIFORNIA STATE ASSEMBLY JOB LISTINGS

**Office:** Assemblymember Sydney Kamlager-Dove

**Classification:** Scheduler

**Posted:** 5/22/18

Assemblymember Sydney Kamlager-Dove is seeking a scheduler with 2-3 years of experience. Candidates should have strong organizational and interpersonal skills, attention to detail, the ability to manage multiple tasks and be flexible in a fast-paced environment. Responsibilities would include office management, capitol and district scheduling and making travel arrangements.

**Contact:** To apply, please submit a cover letter and resume to [Deborah.lott@asm.ca.gov](mailto:Deborah.lott@asm.ca.gov)