



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Schiavo

Classification: Communications Director

Posted: May 9, 2023

Monthly Salary: \$ 3709 to \$9444 per month (full time)

Please note: this is part-time position, so salary will be adjusted based on half time hours.

Assemblywoman Pilar Schiavo is seeking a Communications Director to work in her District Office in Santa Clarita. The Communications Director will manage communications and media outreach, as well as develop and execute the member's strategic communications plan with regard to press events, social media platforms and mass constituent communications. Responsibilities include providing information to media outlets, constituents and the general public about the Assemblywoman's legislative, budget and district priorities as well as speech writing. Other duties include preparing press material, social media content and media talking points as well as handling media inquiries and relationships. Candidates should have strong writing skills, knowledge of press release format and social media platforms. Additionally, candidates need to be able to work independently, but thrive in a fast paced team environment and be prepared to respond quickly to events as they occur. The position involves weekend work, flexible hours and travel to the Capitol. Bi-lingual, video and graphic design skills a plus. This position will start out as half time, possibly additional hours depending on budget. Compensation calculated accordingly.

Contact: Please send resume, cover letter and two writing samples to: Andrea.Rosenthal@asm.ca.gov and Hugh.Bower@asm.ca.gov.