



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Carrillo
Classification: Communications Director
Posted: July 7, 2023

Assemblymember Wendy Carrillo is seeking an experienced Communications Director. Under the supervision of the Chief of Staff, the Communications Director will be responsible for developing and executing effective messaging and communication strategies, social media efforts and a press plan to inform constituents and the public of the member's legislative, budget and district priorities. This includes preparing press materials, social media management and content production, constituent communications, and talking points for the Assemblymember's use. Qualified candidates will be self-motivated, and have a proven ability to work effectively in a team-oriented, fast-paced, dynamic and deadline driven environment; reliable attention to detail; exceptional writing/editing; and strong interpersonal, verbal, and relationship building skills. Bilingual Spanish preferred. Salary range is between \$3,932 - \$10,011. The successful candidate's salary for this full time position is anticipated to be between \$3,932 - \$5,834 monthly based on experience.

Contact: Please send a cover letter, writing samples and resume to Chief of Staff: Edmundo.Cuevas@asm.ca.gov, indicating "Communications Director" in the subject line.