



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Vince Fong
Classification: Field Representative
Posted: May 11, 2023
Monthly Salary Range: \$3,932 to \$10,011

Assemblymember Vince Fong is seeking a Field Representative based in his district office. Under the direct supervision of the District Director, the Field Representative will act as a liaison between the Assemblymember and constituents, district organizations, local governments, and state agencies. This includes, but is not limited to, monitoring any pertinent district or local issues – especially those involving state agencies – and keeping the Assemblymember, Chief of Staff, and District Director informed. Responsibilities include: constituent casework, event planning, cultivating and maintaining professional relationships with the community, local elected officials, businesses and community organizations on behalf of the Assemblymember; staffing the Assemblymember at community events, making presentations at events on behalf of the Assemblymember, and other duties as assigned.

Qualified candidates should be proactive self-starters who possess strong communication skills and the ability to work independently, but also thrive in a fast-paced, collaborative team environment. The ideal candidate for this position will have a passion for helping others and making a positive difference in the community. Must have a valid driver's license and access to an automobile. Previous experience in government, policy, advocacy, or nonprofit work is desired, but not required.

The successful candidate's salary for this position is anticipated to be established between \$3,932 to \$4,166/month.

Contact: Please submit a cover letter and resume for consideration to Nghia Nguyen, Chief of Staff, at Nghia.Nguyen@asm.ca.gov.

Posted: 5/11/23