



## CALIFORNIA STATE ASSEMBLY JOB LISTINGS

**Office:** Assemblymember Bauer-Kahan

**Classification:** Field Representative

**Posted:** May 2, 2023

Assemblymember Rebecca Bauer-Kahan is seeking a Field Representative to work in the the District Office. The Field Representative will be responsible for assisting the District Director and acting on behalf of the Member within specified guidelines. Key responsibilities include but are not limited to responding to a variety of constituent inquiries and problems, including professional, interpersonal communications, and responses to telephone calls and mail. Ability to work cooperatively and courteously with others, handle multiple projects simultaneously including monitoring social media, meet deadlines, and work closely with the District Director. The Assembly salary range for this position is \$47,184 - \$120,132 annually. The successful candidate's salary for this position is anticipated to be established between \$47,184 – \$51,600 annually.

**Contact:** For inquiries of interest, please email a cover letter and resume, and include in the subject line: "Field Representative" to [Michelle.Henry@asm.ca.gov](mailto:Michelle.Henry@asm.ca.gov).