# CALIFORNIA STATE ASSEMBLY
# JOB LISTINGS

**Office:** Assemblymember Gallagher
**Classification:** Field Representative
**Posted:** October 26, 2023
**Location:** Yuba City, CA

Assemblymember Gallagher is seeking a Field Representative to serve Sutter and Yuba Counties. Under the direct supervision of the District Director, the Field Representative will act as a liaison between the Assemblymember and constituents, district organizations, local governments, and state agencies. This includes monitoring any pertinent district or local issues and keeping the Assemblymember, Chief of Staff, and District Director informed.

Key responsibilities include but are not limited to responding to a variety of constituent casework, answering telephone calls, event planning, staffing the Assemblymember at community events, attending and making presentations at events, and cultivating and maintaining professional relationships with the community, local elected officials, businesses and community organizations. Qualified candidates should have strong interpersonal communication skills and professional writing skills, be self-starters with the ability to work independently and cooperatively, meet deadlines, and thrive in a fast-paced environment. Candidates must also be able to work a flexible schedule, including some nights and weekends as required.

The Assembly salary range for this position is $3,932 - $10,011 monthly. The successful candidate's salary for this position is anticipated to be established between $3,932 - $4,300 monthly, commensurate with experience.

**Contact:** To apply, please email a cover letter and resume, and include in the subject line: "Field Representative Opening" to juleah.cordi@asm.ca.gov.