



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Ting
Classification: Field Representative
Posted: May 8, 2023
Monthly Salary: \$3,932 - \$10,011

Assemblymember Phil Ting is seeking a District Field Representative. Under the supervision of the District Director, the District Field Representative will act as a liaison between the Assemblymember and constituents, district organizations, local governments, and state agencies. As such, they must monitor any pertinent district or local issues, especially those involving state agencies and keep the Assemblymember, Chief of Staff, and District Director up to date.

Other responsibilities include: constituent communications and casework, office management assistance, developing event briefs/talking points for Assemblymember, tracking Assemblymember attendance at events, event planning, cultivating relationships with constituents, local elected officials, businesses and community organizations on behalf of the Assemblymember; staffing the Assemblymember at community events and conducting research on policy issues of importance to the district.

Qualified candidates should be proactive self-starters who possess strong communication skills and the ability to work effectively in a team environment. The successful candidate's salary for this position is anticipated to be established between \$3,932 and \$4,417 monthly. Salary commensurate with experience.

The vacancy will work in Assemblymember Ting's District Office, which is located in the Civic Center of San Francisco, CA.

Contact: Send resume and 1-2 page writing sample to Mark Chekal, District Director, at Mark.Chekal@asm.ca.gov with subject line: Application: Field Representative. No phone calls, please.

