



## CALIFORNIA STATE ASSEMBLY JOB LISTINGS

**Office:** Assemblymember Zbur

**Classification:** Field Representative

**Posted:** July 26, 2023

**Location:** Hollywood, CA

**Annual Salary Range:** \$47,184 to \$120,132, plus benefits

Assemblymember Zbur is seeking a Field Representative based in his Hollywood District Office. Under the direct supervision of the District Director, the Field Representative will act as a liaison between the Assemblymember and constituents, district organizations, local governments, and state agencies. This includes, but is not limited to, monitoring any pertinent district or local issues – especially those involving state agencies – and keeping the Assemblymember, Chief of Staff, and District Director informed. Other responsibilities include: constituent casework, event planning, cultivating and maintaining professional relationships with the community, local elected officials, businesses and community organizations on behalf of the Assemblymember, staffing the Assemblymember at community events, making presentations at events on behalf of the Assemblymember, and other duties as assigned. Qualified candidates should be proactive self-starters who possess strong communication skills and the ability to work independently, but also thrive in a fast-paced, collaborative team environment. The ideal candidate for this position will have a passion for helping others and making a positive difference in the community. Must have a valid driver's license and access to an automobile. Previous experience in government, policy, advocacy, or nonprofit work is desired, but not required. Bilingual proficiency in Spanish or Farsi, as well as English, is also desired, but not required. Salary Range is \$47,184 - \$120,132 annually, plus benefits, and is commensurate with experience. Significant experience is required to reach the higher end of the range.

**Contact:** Please submit a single PDF document containing your cover letter, resume, three professional references, and a writing sample that showcases your communication skills and experience relevant to the role to [Robert.Oliver@asm.ca.gov](mailto:Robert.Oliver@asm.ca.gov) with "Field Representative Position" in the subject line.