



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Valencia
Classification: Legislative Assistant
Posted: January 12, 2024

Assemblymember Avelino Valencia is seeking a Legislative Assistant (Communications) to work in his Capitol Office in Sacramento. The Legislative Assistant's focus will be on communications. The position will develop, manage and implement the member's communications efforts, media outreach, and social media platforms. The role involves developing and executing effective messaging strategies, preparing press materials, coordinating press events, and handling media inquiries. The candidate will work with legislative staff on media strategies for bills, monitor constituent communications, and drafting talking points. Ideal candidates should have strong writing skills, media experience, knowledge of social media platforms, and the ability to thrive in a fast-paced, team environment. Bilingual skills are a plus. The Assembly salary range for the job classification used for this position is \$47,184 - \$120,132 annually. The successful candidate's salary for this position is anticipated to be established between \$61,140 - \$85,000 annually, commensurate with experience.

Contact: Please send a cover letter, writing samples, and resume to Chief of Staff: Erinn.Ryberg@asm.ca.gov, indicating "Legislative Assistant (Communications)" in the subject line.