CALIFORNIA STATE ASSEMBLY
JOB LISTINGS

Office: Assemblymember Villapudua
Classification: Legislative Director
Posted: March 1, 2023

Assemblymember Carlos Villapudua is seeking a Legislative Director. The Legislative Director is primarily charged with overseeing the Member's legislative priorities. Key responsibilities include analyzing and staffing multiple bills and budget proposals each session, briefing the Member on pending legislation, preparing committee and floor materials, tracking the office's bills/projects, talking points, etc. Legislative experience is a must, as well as the ability to write clearly and concisely, work cooperatively and courteously with others, handle multiple projects simultaneously, meet deadlines, and work closely with the Chief of Staff and manage the legislative team. Ideal candidates should have a minimum of 4 years of legislative experience, extensive knowledge of the legislative process, as well as an understanding of the structure and policies of state government. The salary range is salary range for this classification is $4,451 – $10,388, monthly.

Contact: For inquiries of interest, please email a cover letter and resume, and include in the subject line: "Legislative Director" to Israel.Landa@asm.ca.gov.