



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Bains

Classification: Senior Assistant (Communications)

Salary Range: \$5,095/month to \$12,139/month

Posted: December 11, 2023

Assemblymember Jasmeet Bains is seeking an experienced Senior Assistant to be primary on Communications. Under the supervision of the Chief of Staff, the Senior Assistant will be responsible for developing and executing effective messaging and communication strategies, social media efforts and a press plan to inform constituents and the public of the member's legislative, budget and district priorities. This includes preparing press materials, social media management and content production, constituent communications, and talking points for the Assemblymember's use, along with other work as needed. Qualified candidates will be self-motivated, and have a proven ability to work effectively in a team-oriented, fast-paced, dynamic and deadline driven environment; reliable attention to detail; exceptional writing/editing; and strong interpersonal, verbal, and relationship building skills. Bilingual Spanish preferred. Salary range is between \$5,095/month - \$12,139/month. The successful candidate's salary for this full time position is anticipated to be between \$5,095/month - \$9,500/month based on experience.

Contact: Please send a cover letter, writing samples and resume to Chief of Staff: Darin.Walsh@asm.ca.gov, indicating "Senior Assistant (Communications)" in the subject line.