



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assembly Republican Caucus, Office of Policy and Budget

Classification: Associate Consultant / Senior Consultant (*depending on qualifications and experience*)

Posted: June 23, 2026

Location: State Capitol, Sacramento, CA

Position Summary

The Assembly Republican Caucus Office of Policy and Budget is seeking a talented, analytical, and policy-oriented individual to join its team as an Associate Consultant or Senior Consultant.

Caucus policy and budget staff advises Assembly Republican Members and their staff on policy and fiscal matters before the California State Legislature. Working closely with Caucus Leadership and the Communications team, caucus policy and budget staff develops policy proposals, legislative strategies, budget recommendations, and messaging initiatives that advance the priorities of the Assembly Republican Caucus.

Consultants provide policy analysis, strategic recommendations, and legislative support across a broad range of public policy issues. This position offers the opportunity to advise Members, develop legislative solutions, and contribute to the Caucus's policy and legislative agenda.

Primary Responsibilities

- Analyze legislation, budget proposals, amendments, and other public policy initiatives within assigned policy areas.
- Prepare bill analyses, policy memoranda, briefing materials, and recommendations for Members and staff.
- Advise Members and staff on legislation, budget proposals, and policy developments.
- Develop policy proposals, legislative strategies, and other initiatives that advance the priorities of the Assembly Republican Caucus.
- Build and maintain productive working relationships with legislative staff, state agencies, stakeholders, and advocacy organizations.
- Collaborate with the Communications team to ensure policy positions are communicated accurately and effectively.

- Perform additional research, policy analysis, and special projects as assigned.

Qualifications

- Exceptional analytical, research, written, and verbal communication skills.
- Strong organizational skills with the ability to manage multiple priorities in a fast-paced legislative environment.
- Ability to analyze complex issues, think strategically, and communicate recommendations clearly.
- Ability to work independently and collaboratively while meeting demanding deadlines.
- Willingness to work extended hours, including evenings and weekends, during peak periods of the legislative calendar.

Preferred Qualifications

- Three or more years of experience in the California Legislature, state government, public policy, or a related field.
- Familiarity with the California legislative process and State Budget.
- Experience preparing legislative analyses, policy briefings, or fiscal analyses.

Compensation

The current monthly salary range for the Assembly classifications of Associate and Senior Consultant is \$5,417–\$14,450. Significant legislative experience required to reach the higher classification and the end of the range.

Contact: Interested individuals should send resume and two writing samples to Sheila.Tabaie@asm.ca.gov.