



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assembly Committee on Judiciary

Classification: Chief Consultant

Posted: November 13, 2025

The Assembly Committee on Judiciary seeks an experienced and highly qualified Chief Consultant/Chief Counsel to provide legal and policy leadership for the Committee. The position is responsible for overseeing the analysis of legislation within the Committee's jurisdiction, advising the Committee Chair and Members, and managing the daily operations of the Committee.

The successful candidate will demonstrate sound legal judgment, strong analytical and writing skills, and a deep understanding of legislative processes and policy issues within the Committee's subject matter. The position requires the ability to work effectively under pressure, manage multiple priorities, and maintain the highest standards of professionalism and confidentiality.

Duties and Responsibilities

- Analyze proposed legislation and prepare legal and policy recommendations for the Committee Chair and Members.
- Advise the Chair, Members, and staff on legal, constitutional, and policy matters within the Committee's jurisdiction.
- Draft, review, and negotiate bill language and amendments.
- Plan and coordinate informational and oversight hearings, including identifying topics, preparing background materials, and arranging witnesses.
- Manage Committee operations in coordination with the Chair, Committee Secretary, and staff, including scheduling, agenda preparation, and hearing logistics.
- Supervise and provide leadership to Committee staff, including assigning work, reviewing analyses, and mentoring team members.

- Maintain effective communication and collaboration with Members, legislative staff, and external stakeholders.

Minimum Qualifications

- Active membership in the **State Bar of California**.
- Demonstrated experience with legal and policy issues under the jurisdiction of the Judiciary Committee.
- Three to five years (preferably more) legislative experience, preferably within the California State Legislature or a comparable policy-making body.
- Proven ability to conduct legal research, analyze complex issues, and communicate clearly in writing and orally.
- Strong organizational, interpersonal, and leadership skills.
- Ability to work under tight deadlines in a fast-paced environment while maintaining attention to detail.

Salary and Benefits

The Assembly salary range for the classification of Chief Consultant is between \$9,694 - \$23,090 monthly. The successful candidate's salary for this position is anticipated to be between \$14,000 - \$18,000 monthly. Significant relevant experience is required to reach the higher end of the salary range. Final salary will be commensurate with relevant and legislative experience.

The Assembly offers a comprehensive benefits package, including health, dental, and vision coverage, retirement benefits, and paid leave.

Application Process

Applicants should submit the following materials:

- A **cover letter** describing relevant experience and interest in the position.
- A **current resume**.

Contact:

Please send application materials via email to the Human Resources office at Human.Resources@asm.ca.gov. Use the subject line: **"Chief Counsel, Judiciary."** Applications will be accepted until the position is filled.