



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assembly Committee on Agriculture

Classification: Committee Assistant II

Posted: July 6, 2026

Monthly Salary Range: \$4,085 - \$11,454

The Assembly Committee on Agriculture seeks a Committee Assistant. Responsibilities include answering the phones and greeting visitors, administering committee hearings; responding to inquiries from the legislature and the public; proofreading and distributing committee analyses and other hearing materials; tracking legislation; processing amendments to legislation; maintaining bill files and other Committee records including archiving the records; processing position letters on legislation in the Committee; and managing and posting materials to the Committee website. Flexibility, attention to detail, and the ability to handle a number of tasks at once, including being able to occasionally work on weekends or in the evenings, are critical skills for this position. Experience in a committee setting is preferred, but not necessary. We are a friendly and team oriented office.

The salary range for this classification is \$4,085-\$11,454 per month. It is anticipated the candidate will be hired between \$5,417 to \$7,500 per month depending on experience. Significant relevant experience performing like-duties in the California Legislature is required to reach the higher end of the salary range.

Contact: Please submit a resume and cover letter, noting your relevant experience and salary expectations, to Elvia Diaz via email at elvia.diaz@asm.ca.gov. Phone calls or walk-ins will not be accepted