



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Rick Chavez Zbur

Classification: District Director

Monthly Salary Range: \$8,016 - \$13,942 monthly

Posted: October 27, 2026

Assemblymember Rick Chavez Zbur seeks a full-time District Director to oversee district office operations in the 51st Assembly District.

Under the supervision of the Chief of Staff, the District Director will be responsible for supervising staff in, and coordinating the operations of, the District Office. Duties include tracking key district issues and ensuring the Assemblymember, and broader office, is aware of them; developing and expanding community outreach efforts; planning and staffing numerous district events hosted or attended by the Assemblymember; supervising and directing the tasks of district staff and ensuring their compliance with the policies, procedures, and expectations of both the office and the Assembly; building and maintaining professional relationships of trust with local elected officials, community leaders, stakeholders, and constituents in a fashion that reflects and advances the Assemblymember's official agenda and priorities; and other duties as assigned.

The ideal candidate has experience in managing a district office; is forward thinking; has strong oral and written communication skills; has the ability to work cooperatively and courteously with others; has the ability to communicate tactfully with members of the public who have a variety of perspectives and opinions; has the ability to thrive within a collaborative, fast-paced, dynamic, and deadline-driven team environment supporting the direction of the Assemblymember; and has a deep sense of service and accountability in this position of public trust.

Candidates must have a reliable source of transportation to attend in-person meetings and events, the ability to assist with setting up tables, the office canopy, and other equipment for events as needed, and be able to work a

flexible schedule, including evenings and weekends as legislative duties dictate.

The Assembly offers a comprehensive benefits package. The salary range for this position is \$8,016 - \$13,942 monthly. It is anticipated that the position will be filled at the start of the range unless the candidate has significant legislative experience in a similar role.

Contact: To apply, please email a single PDF document containing your resume, three professional references with contact information, a cover letter, and two writing samples that showcase communication skills relevant to the role to Tami Grossglauser, Chief of Staff, at Tami.Grossglauser@asm.ca.gov. Include "District Director Application" in the subject line. Phone calls and walk-ins will not be accepted.