CALIFORNIA STATE ASSEMBLY
JOB LISTINGS

Office: Assemblymember Diane Papan
Classification: Field Representative
Posted: February 11, 2026

Assemblymember Diane Papan is seeking a Field Representative to serve in the district office. Under the direction of the Member, Chief of Staff and District Director, the Field Representative acts within the district as an official representative and liaison of the Member.

Key responsibilities include but are not limited to acting as the Member's representative by responding to a variety of constituent inquiries and problems, including professional, interpersonal communications, and responses to telephone calls and mail. Attending local government, community, and private interest group meetings and events; producing reports describing key issues discussed. Making presentations at meetings and events on behalf of the Member. Serves as a liaison between the district and the Member by maintaining an awareness of, and involvement in, district affairs and issues, and reports to the Member as appropriate. Coordinates office procedures, routine correspondence, telephone inquiries, events, and special projects. Complies with Assembly policies and rules as outlined in the Personnel Policy Manual. Does other related work as assigned. Must also be able to work extended hours, including some nights and weekends as required.

The Assembly salary range for this position is $5,417 - $7,845 monthly. Final compensation is commensurate with experience. Significant relevant experience is required to reach the higher end of the salary range. Current Assembly employees of non-returning offices are encouraged to apply.

Contact:
Please send resumes and cover letters to Caitlin.Voorhees@asm.ca.gov.