

planning and execution; conduct research on district issues; and support other district office operations as assigned.

Candidates should have experience managing social media platforms, creating public-facing communications, and implementing outreach strategies. The ideal candidate will possess strong writing, editing, and interpersonal skills, demonstrate sound judgment, and be able to manage multiple projects and deadlines simultaneously. Previous experience in government, public affairs, communications, media relations, community engagement, or the California Legislature is highly desirable. Experience in creating social media graphics, short-form video content, and other digital communications materials are also preferred.

Candidates must have a reliable source of transportation to attend meetings and events throughout the district and be able to assist with event setup, including tables, canopies, and other outreach equipment. The position requires a flexible schedule, including evenings and weekends as needed, and may require occasional travel throughout the district to support community events, media opportunities, and outreach activities.

The Assembly salary range for this position is \$5,417 - \$8,159 monthly. It is anticipated that the position will be filled at the start of the range. Final compensation is commensurate with experience. Significant relevant experience is required to reach the higher end of the salary range. Current Assembly employees of non-returning offices are encouraged to apply.

Contact: Please submit a cover letter and resume for consideration to Daissy Arteaga, at Daissy.Arteaga@asm.ca.gov. Please include "Field Representative (Communications) Position" in the subject line.