

## JOB LISTINGS

**Office:** Assemblymember Mike A. Gipson **Classification:** Legislative Assistant **Posted:** March 19, 2024

Assemblymember Mike A. Gipson is seeking a Legislative Assistant for his Capitol Office. The successful candidate has a passion for policy across several issue areas, possesses excellent verbal and written communication skills and has the skillset to work collaboratively with our team and external stakeholders. Responsibilities include, but are not limited to, staffing multiple bills, researching and analyzing policy issues, staffing committees and caucuses, briefing and advising the Assemblymember on legislation, meeting with stakeholders, building coalitions, and drafting talking points. The salary range for this classification is \$3,932 – \$10,011 per month. The anticipated monthly compensation for this position is between \$3,932 – \$4,333. Final compensation will be commensurate with experience.

**Contact:** To apply, please submit a cover letter and resume to: <u>Assemblymember.Gipson@assembly.ca.gov</u>.